

To Renew for an Member or President’s Council Level auto pay option, follow the below steps:

Step 1: Sign In at the top right corner with your membership login

Step 2: Click on the “Profile” tab

My profile

Edit profile My directory profile

Profile Privacy Email subscriptions Member photo albums My event registrations Invoices and payments Donations

Step 3: Under Membership Details, you can review your current membership information. To change your level to recurring payments click the word “Change,” next to membership level.

Membership details

Membership level	2. Member - \$150.00 (USD) Change
	Subscription period: 1 year No automatically recurring payments
Membership status	Active
Member since	10 Sep 2020
Renewal due on	8 Nov 2023
	Renew to 8 Nov 2024

Step 4: Select the Auto Pay option for either Member or President’s Council. Then hit next. Don’t see a level you would like recurring payments on? Email the WID office at widny@widny.org.

Select membership level * Mandatory fields

* Membership level

- 1. Young Professional - \$75.00 (USD)
Subscription period: 1 year
No automatically recurring payments
- 2. Member - \$150.00 (USD)
Subscription period: 1 year
No automatically recurring payments
- 2. Member (Recurring Payment) - \$150.00 (USD)
Subscription period: 1 year
Automatic renewal (recurring payments)
- 3. President’s Council - \$225.00 (USD)
Subscription period: 1 year
No automatically recurring payments
- 3. President’s Council (Recurring Payment) - \$225.00 (USD)
Subscription period: 1 year
Automatic renewal (recurring payments)
- 4. Emerita - \$75.00 (USD)
Subscription period: 1 year
No automatically recurring payments
- 5. Student - \$50.00 (USD)
Subscription period: 1 year
No automatically recurring payments

Next

Step 5: Review and Confirm membership level change. Please note that recurring payments will charge you the amount of the level you have selected and will be billed for your first annual payment and then automatically starting on the date your renew and every 1 year thereafter. If you would like to sign up for recurring payments prior to your renewal date, please contact the WID Office at widny@widny.org.

Change membership level





Review and confirm

New level 2. Member (Auto Pay) - \$150.00 (USD)
Subscription period: 1 year
Automatic renewal (recurring payments)

New renewal date 9 Nov 2023

Old level 2. Member

Total amount **\$150.00 (USD)**
Applicable recurring charges will be billed for your first annual payment and then automatically starting on 9 Nov 2023 and every 1 year thereafter

Cancel

Back

Pay online

Step 6: Enter the card information you would like the recurring payment to come out of. *Please note WID does not have access to your private payment information.*

If you have any questions during this process, please contact the WID office at widny@widny.org or 212-265-7650.